



Employment / Registry Exam Assistance Consent

Student Name: _____ Program: _____

Contact Number: _____ Program Completion Date: _____

Contact Email: _____

AIMS EDUCATION offers career guidance to all of our graduates. The Career Services Department is an important resource that is available to graduates. It is the responsibility of the graduate to contact Career Services if he/she requires any form of assistance. The school, however, does not promise or guarantee employment in any particular field or profession upon graduation.

The Registry Exam Assistance Department is available to help graduates understand the certification process and what exams they may be eligible for. Whenever eligible, graduates are strongly encouraged to seek certification in their field. Certification/Registry exams are offered by independent organizations and are not part of the program curriculums at AIMS. They are not a requirement for graduation. AIMS does not guarantee eligibility for any particular certification/registry exam upon graduation.

I, _____, understand that AIMS will offer career guidance, if requested, but finding employment is ultimately my responsibility. If I seek assistance from the Career Services Department, I agree to cooperate with the Career Services Advisors in conducting my job search. I will provide a "soft" and "hard" copy of my resume on time, participate in scheduled career workshops, and attend all scheduled interviews. I understand that searching for a job is a full-time effort and I agree to commit to the job search for at least 3 to 6 months, or longer if necessary.

I further understand that a potential employer will consider attitude, personal appearance, and presentation during an interview. In addition, grades, work history, educational background, references, skill set, and other intangible factors may be considered when determining employment.

I acknowledge that no representative of AIMS has promised me employment, a specific starting salary, or certification/registry eligibility.

___ I accept the terms listed above.

___ I decline assistance from the AIMS Career Services Department. (Please state REASON):

Student Signature: _____ Date: _____

***Please email your resume and/or inquiries to career@aimseducation.edu**

Career Services Department:

Justine Keane: 908-222-0002 ext. 344

Smita Sharma: 908-222-0002 ext. 204